

# CREST EDUCATION

## 2025 BUS FEE SCHEDULE



Crest Education, in partnership with our bus service provider, offers a safe, affordable, and convenient transportation option for students. Our buses are equipped with modern features, including:

- Heating and air-conditioning for comfort
- Seat belts for safety
- GPS tracking for real-time updates

With GPS tracking, you can easily monitor the bus's live location and receive notifications when your child boards or departs the bus, giving you peace of mind.

To maintain affordable bus fees, the college will continue to subsidise this service in 2025. Bus fees will be invoiced to your School Fee Account and are to be paid as part of your chosen payment plan.

All costs are charged per student, per bus. There is a sibling discount of 50% applied for the 3rd and subsequent children.

FULL TIME	ZONE	COST/ TRIP	ANNUAL COST (After Conveyance) #	ANNUAL COST	Full Time Zone	Distance in Km	Bus Conveyance * (Rebate Annually)
	1	\$2.78	\$1,013	\$1,013	1	Under 4.8	
	2	\$3.98	\$943	\$1,449	2	4.8-10	\$506.15
	3	\$4.18	\$901	\$1,520	3	10.1-15	\$619.31
	4	\$5.97	\$1,442	\$2,173	4	15.1-20	\$731.24

# As the conveyance allowance is designed to reduce the cost incurred by you for travel, your bus conveyance allowance (if eligible) will be credited to your school fee account to reduce the cost of the bus.

**Please note: Part time and Casual transport will not be available in 2025.**

^ As per the government policy, if you are eligible for car conveyance your conveyance will be deposited directly into your nominated bank account. A bank account details form needs to be completed and can be obtained from reception or Crest Connect. Please note the car conveyance rebate is a different amount to what is received if eligible for the bus conveyance.

\* Conveyance allowance rates are based on published rates on government website. These are estimates only. Actual rates may vary depending on revisions by Department of Education.

### CONVEYANCE ALLOWANCE

Conveyance allowance is paid by the Government to the College on behalf of eligible parents to assist with transport costs. Conveyance allowance is to be claimed individually per student. Full time users are entitled to apply for Bus Conveyance. Forms are available on Crest Connect. Please complete both Conveyance [Bus](#) & [Car \(bank details required\)](#) Travel Allowance forms and email to [bus@cresteducation.vic.edu.au](mailto:bus@cresteducation.vic.edu.au) and [annette.barnes@cresteducation.vic.edu.au](mailto:annette.barnes@cresteducation.vic.edu.au)

To find out which Zone you fall under, please use Bing maps to find out the KM distance between your home residence and the school address (500 Soldiers Rd, Clyde North 3978 or 81 Ferdinand Drive, Clyde North 3978)

Actual allocating of zones to families is done by the government website and as such the actual conveyance allowance you will receive can be confirmed only after the receipt of the first payment.

### Cancellations

We understand that your circumstances may change over the course of the year. The College kindly asks families to provide **one terms notice** if you wish to cancel the bus service. If the required notice is not given, you will be charged 2 weeks bus fees in lieu of notice. Please email [bus@cresteducation.vic.edu.au](mailto:bus@cresteducation.vic.edu.au) advising your child's name and date you wish to cease services.



# CREST EDUCATION

# BUS CODE OF CONDUCT

**All students and parents/ guardians must read and understand this Code of Conduct.**

Students are expected to follow the College's Bus Code of Conduct while travelling on the bus. The Code of Conduct sets out acceptable standards of behaviour for students on the school bus. These rules are for the safety and comfort of all passengers, including the driver. Any breach of these policies may result in a misconduct notice or suspension from using the bus service.

## 1 - Misconduct Process

Misconduct Notice 1: Notice to inform families that their child needs to follow the bus code of conduct.

Misconduct Notice 2: Notice to warn families that their child has violated the bus code of conduct again.

Misconduct Notice 3: Bus suspension for 3 days

Misconduct Notice 4: Bus suspension for 2 weeks

Misconduct Notice 5: Permanent suspension from bus service.

## 2 - Expectations of Behaviour

All students must:

- Follow reasonable instructions from the Bus Driver and Bus Captain.
- Behave in accordance with the College's policies and procedures.
- Travel only on their allocated bus route.
- Always carry their Student ID card as they will be required to tap on and off the bus.
- Behave in a safe, responsible, and respectful manner – ensuring that behaviours and noise levels are not uncomfortable to other passengers.
- Keep aisles clear. School bags to be placed under seats and balls must be placed in a bag.
- Wear seat belts and remain properly seated while the bus is in motion, **at all times**. The College/bus company holds no responsibility should the student not comply. Students must be able to fasten their seatbelts independently.
- Not stand up, move around, change seats, lie across or place feet on seats.
- Not take photos or videos of other students, drivers, or aspects of the bus during operation.
- Not eat food (including chewing gum) or consume drinks (other than water) on the bus.
- Not draw on, damage, or deface any article in or on the bus. It is the responsibility of the parents or the student who caused the damage, and they will be liable to cover the cost of repair for any damage caused.
- Not use offensive, insulting or inappropriate language.
- Not litter or throw any items in or from the bus.
- Not bully, fight, hit, kick, spit or act in a manner that may upset, annoy, injure, or put at risk the safety of any person/s on the bus. This will not be tolerated.
- Not distract the driver.
- Not enter the driver area of the bus or touch any driver instruments. This area is strictly out of bounds.

## 3 - Safety

Students should:

- Arrive at the bus stop at least 5 minutes earlier than the listed time to avoid missing the bus. The times shown are not exact and may change depending on traffic and other conditions. Use mobile app to check the live location of the bus.
- Stand a safe distance back from the curb when waiting for a bus.
- Move towards the bus only when it has stopped, and the doors have opened.
- Use their student ID card to tap on and off the bus, as this allows parents to receive a notification that the student has boarded or departed the bus.
- Students in Prep to Year 2 are allocated the front two rows of the bus to ensure their safety.
- Stay in the same seat with seat belt on and bags placed under their seat.
- Only move from their seat when the bus has come to a complete stop.
- Ensure they do not cross the road in front of or directly behind the bus after disembarking their bus.
- Students should wait until the bus has cleared the stop and they have clear vision in both directions before crossing safely.

## 4 - Electronic Devices

- Families/Students acknowledge that they bring any electronic devices (phones, iPads, laptops, etc.) on the bus to and from school at their own risk. The College will not be liable for any theft, loss, damage, or health issues caused by these devices.
- Families/Students agree to follow the College's policies and procedures when using their devices.
- Students are responsible for all the content that they view or enter on their devices.
- Students will not intentionally access, watch, download, create or store material, or post messages that could be offensive to anyone.
- Students are not allowed to take photos or videos on the bus. This is a violation of privacy and confidentiality.
- Students are not allowed to share devices.
- Families/Students understand that inappropriate device use may result in disciplinary action and possible suspension from the bus.

**In the event of an emergency or breakdown, I agree to travel on alternative transport organised by or on behalf of Crest Education.**